



Options Supported Holidays & GDPR Compliance Statement

What is the GDPR?

The General Data Protection Regulation (GDPR) imposes strict controls on how all organisations collect and process personal data within the EU and/or the personal data of EU citizens.

The enforcement of the GDPR is overseen by the UK's supervisory authority, the Information Commissioner's Office (ICO). It ensures that everyone is playing by the rules and that the rights of data subjects - the people whose data is being processed - are correctly protected.

Those individuals or businesses which determine the purposes and means of processing personal data are referred to as data controllers under the GDPR, whereas a data processor is responsible for processing data on behalf of the data controller.

The regulation outlines six key principles for organisations that process individuals' personal information. These are that data shall be:

- processed lawfully, fairly and transparently
- collected for specified, explicit and legitimate purposes
- adequate, relevant and limited to what is necessary for processing
- accurate and kept up to date
- retained only for as long as necessary
- processed in an appropriate manner to maintain security

What has Options Supported Holidays done to prepare for GDPR?

We're constantly improving the technical and organisational security measures we have in place to protect your data and are committed to being fully compliant with GDPR

Here are some of the ways we are committed to GDPR compliance:

Awareness & accountability

We have a company-wide commitment to compliance with the GDPR. Everyone working at Options Supported Holidays understands what their own responsibilities and those of the company are.

Audit

We have undertaken an extensive audit to clearly document what data we hold, where we hold it, where that data comes from and where it goes. This enables us to keep track of all data and helps us to make the right decisions when it comes to making sure that your data is always protected.

Policies

We updated our privacy policy so that you can see exactly how, why and where we may be processing your data, and how long we hold it for. We also let you know what to do if you don't think we're doing a great job.

Your rights

Under the GDPR you have the right to see a full copy of any data we hold about you, and also the right to request that it is fully deleted from our system (although we may be required to keep some records to ensure that you are not contacted in future, or to comply with any legal obligations).